

Phase Two Check List to Complete Before Volunteering

- ❑ Watch the Required 51 minute [Online Training Video for Phase Two Volunteers](#). This video provides risk management and decision-making guidance. Phase Two Volunteers need to watch this video even if they have already watched the Phase One training to ensure all topics are covered.
- ❑ After viewing the video complete a short survey that includes the Online Confirmation and Acknowledgement of Risk Waiver. This is required before you can resume any volunteer activities.
- ❑ Save the final confirmation page to forward to the Approver for your activities in the Activities Database. You may need to forward to more than one Approver if you volunteer for more than one committee or chapter. If you do not know who your Approver is, contact your committee chair.
- ❑ Review the [Foundational Threshold Requirements](#) before planning and scheduling any volunteer activities particularly with respect to:
 - a. Stay at home advisories or travel restrictions
 - b. Restrictions on how to visit and work on the land where the volunteering will take place.
- ❑ Review checklists for a COVID 19 decontamination of gear and tools (included in the [COVID 19 Volunteer Resource Folder](#).)
- ❑ Manage participants using the registration tools in the Activities Database.

Phase Two volunteers have the additional responsibility of managing participants. In support of screening during the pandemic, participants will be required to register for every trip. This enables us to have a record of their signed waiver for every in-person event and will support contact tracing should anyone report a positive test for COVID 19 within 14 days of the event. Leaders will be able to download responses from participants to ensure they have accepted these risks and signed the waiver.

If you have questions about this information, please contact Leadership@outdoors.org.

Thank you!